USCC RESEARCH FELLOWSHIP APPLICATION

Application Instructions

Complete the following application form, and enclose your resume, personal statement, writing sample and two letters of recommendation.

Email, mail, or fax your application materials to:

U.S.-China Economic and Security Review Commission
Attn: Katherine Koleski, Intern Program Manager
444 North Capitol Street, NW
Suite 602
Washington, DC 20001
Email: internships@uscc.gov
Fax: 202-624-1407

For questions regarding the application, please contact Katherine Koleski at (202) 624-1407 or internships@uscc.gov.

Send applications by email, mail or fax to:
U.S.-China Economic and Security Review Commission
Attn: Katherine Koleski, Intern Program Manager
444 North Capitol Street, NW
Suite 602
Washington, DC 20001
Email: internships@uscc.gov
FAX: (202) 624-1406

U.S.-CHINA ECONOMIC AND SECURITY REVIEW COMMISSION RESEARCH FELLOWSHIP APPLICATION

1) PERSONAL INFORMATION

Last Name: _____	First Name: _____	Middle Name: _____	Nickname (preferred): _____

Street Address: _____	City: _____	State: ____	Zip Code: _____

Email: _____	Citizenship: (check one) ❑ I am a U.S. citizen or national by birth in the U.S. or U.S. territory/possession. ❑ I am a U.S. citizen, but I was NOT born in the U.S. ❑ I am not a U.S. citizen

Phone Number: _____	Alternate Phone Number: _____	

Which dates are you available to work? From ___/___/_____ to ___/___/_____	How many hours per week are you available to work? _____
Will you receive any financial support, stipend, housing, food, or related subsidy during your internship? ❑ Yes ❑ No	If yes, what organization is your sponsor? Provide a letter from the sponsoring organization denoting the source of the funds. _____
Will you receive academic credit for your fellowship? ❑ Yes ❑ No	

2) EDUCATION

College or University:	Dates Attended:	Degree & Graduation Date (Or, give projected degree and graduation date:	Major:	GPA:
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____

Name: _____

3) WORK EXPERIENCE (Attach additional page, if necessary)

Name of organization: 1)	City, State: _____	Title: _____	Dates of Occupation: From ___/___/_____ to ___/___/_____
Supervisor: _____	Supervisor Phone Number: _____	Supervisor Email: effhfgkhgkjlkjh_____	
2)	_____	_____	From ___/___/_____ to ___/___/_____
Supervisor: _____	Supervisor Phone Number: _____	Supervisor Email: _____	
3)	_____	_____	From ___/___/_____ to ___/___/_____
Supervisor: _____	Supervisor Phone Number: _____	Supervisor Email: _____	
4)	_____	_____	From ___/___/_____ to ___/___/_____
Supervisor: _____	Supervisor Phone Number: _____	Supervisor Email: _____	

4) EXTRACURRICULAR ACTIVITIES (Attach additional page, if necessary)

5) HONORS AND AWARDS (Attach additional page, if necessary)

Name: _____

6) RECOMMENDATION LETTERS (Enclose letters with application)

Name: **Address:** **Phone Number:** **Email Address:**	**Name:** **Address:** **Phone Number:** **Email Address:**

7) WRITING SAMPLE

Attach a writing sample to answer the following question:

Commissioners will be traveling to China next week and will meet with the Assistant Minister of Foreign Affairs responsible for North American affairs. Prepare a memo for Commissioners discussing the five most important issues in U.S.-China relations related to the Commission's legislative mandate.

The mandate may be found on the USCC website (www.uscc.gov) or in the Commission's 2008 Annual Report to Congress.

The memo should be no longer than five pages, double-spaced with 12-point font.

Name: _____

8) PERSONAL STATEMENT (300 words or less) Why do you want to be an fellow at the U.S.-China Commission? How will your academic or work experience prepare you to work at the Commission, and what do you hope to gain from this fellowship?

My statements on this form, and any attachments to it, are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

Signature	Date

Submit